

THE UNIVERSITY OF THE SOUTH PACIFIC SCHOOL OF DISTANCE EDUCATION DEPARTMENT OF EDUCATION

MEMORANDUM FOR THE RECORD: This memorandum is submitted to you for your information and guidance in connection with the proposed changes to the University's policies on the award of degrees to students who have completed their studies in the School of Distance Education (SDE) but who have not yet completed their final examinations. It is proposed that such students should be awarded a Certificate of Completion of Studies (CCS) instead of a degree. This proposal is based on the fact that these students have completed all the requirements for a degree except for the final examinations, and it is considered that a CCS is a more appropriate award for them.

The proposed changes are set out in the attached draft memorandum. It is suggested that you should discuss this proposal with the relevant committees and staff, and then report back to the Council of the University.

Very truly yours,
[Signature]

The following is a summary of the proposed changes to the University's policies on the award of degrees to students who have completed their studies in the School of Distance Education (SDE) but who have not yet completed their final examinations. It is proposed that such students should be awarded a Certificate of Completion of Studies (CCS) instead of a degree. This proposal is based on the fact that these students have completed all the requirements for a degree except for the final examinations, and it is considered that a CCS is a more appropriate award for them. The proposed changes are set out in the attached draft memorandum. It is suggested that you should discuss this proposal with the relevant committees and staff, and then report back to the Council of the University.

Very truly yours,
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